# Kseniia Guliaeva

### **Professional Experience**

#### European Court of Human Rights, Strasbourg, France

#### Filtering Lawyer

Achievements

- Processed more than 3000 individual applications lodged with the Court, more than 200 applications at the postcommunication stage of the proceedings, and over 20 requests for interim measures under Rule 39 of the Court;
- drafted over 25 judgments in the fields of ill-treatment, secret wiretapping, and freedom of expression as well as guidelines on the judicial review at the pre-trial stage of criminal proceedings for law enforcement officials designed to harmonise the application of the law by the courts;
- developed an online course on the admissibility criteria for individual applications lodged with the Court;
- educated the Court's paralegals on the issue of the absent and anonymous witnesses in the context of processing incoming individual applications; lectured Russian university students on the application of Rule 47 in the course of MGIMO Model 2021.

#### Main duties

- Examining and processing incoming individual applications, assessing their admissibility, and forwarding them to the correct judicial formation (single judge, committee, chamber, or grand chamber);
- conducting research of complex legal issues, drafting decisions, minutes, reports, notes, and other documents and
  presenting analyses to colleagues and senior management;
- processing correspondence related to the registered individual applications before the Court; advising applicants, in correspondence, on the conditions of admissibility of applications.
- preparing communication and other reports and ensuring smooth communication between the Court, the Government, and the applicants;
- processing urgent requests for interim measures filed under Rule 39 of the Court and granted in cases where there
  is an imminent risk of irreparable harm.

#### OCSiAl Group, Moscow, Russia

*Global innovative manufacturing group of companies, Unicorn, HQ in Luxembourg Senior Lawyer at the Legal and IP Protection Department Achievements* 

As a person in charge of all OCSiAl Group intellectual property matters in all jurisdictions of its operation in Asia, Europe as well as North and South America, I streamlined the intellectual property management and achieved the following:

- implemented a unified approach to dealing with all intellectual property issues by developing and drafting the Group Policies and Regulations on the treatment of intellectual property, confidential information, trade secrets, and personal data;
- developed, put into use and continuously improved the templates of non-disclosure, license, assignment, R&D, joint
  development, and joint patent application agreements; as well as the templates of proprietary information and
  inventions agreements and accompanying documents necessary to ensure the ownership of the OCSiAl over the
  inventions created by its employees in all jurisdictions of its operation;
- developed and implemented legal documents necessary for the operation of OCSiAl Group's websites and online platforms (cookies policy, terms and conditions, privacy policy, etc.);
- developed and implemented IP-related study courses for OCSiAl Group's employees (courses on handling trade secrets, confidential information and personal data, etc.).

Main duties

- Negotiated, drafted and reviewed nonstandard assignment, license, R&D, joint development, joint patent
  application, non-disclosure and other intellectual property-related agreements, letters of intent, memoranda of
  understanding, etc.;
- led negotiations with third parties, represented OCSiAl Group in communications and other forms of collaborations, structured deals and conducted related due diligence;
- conducted research on complex legal issues and drafted memoranda and notes to the boards of directors, senior management and various company departments; prepared instructions, internal regulatory documents and policies;
- ensured compliance with intellectual property, competition and personal data laws, including the GDPR;
- consolidated and managed a portfolio of over 200 trademarks, 100 patents and patent applications (national & PCT) and more than 300 know-how in all jurisdictions of OCSiAl Group's operation;
- maintained and updated registers of IP and IP-related agreements;
- communicated with government agencies and institutions on IP issues, managed the process of international and national registration of trademarks, inventions, utility models and designs, managed outside counsel;
- trained and consulted employees on applicable rules related to intellectual property, including licensing, treatment of trade secrets, confidential information, personal data, etc.

May 2021 - April 2023

September 2017 – April 2021

### Coalition for International Criminal Court, New York, USA

Intern

Achievements and main duties

- Consolidated and systematized the information relating to the Code of Conduct and Joint Mexican and French Declaration for Effective Multilateralism relating to limiting the veto powers of the permanent members of the UN Security Council;
- . conducted research and drafted reports on human rights and the humanitarian state of affairs in Central African Republic, Democratic Republic of Congo, Sudan, Kenva, Libya, Syria and Ukraine;
- conducted research on the ICC and the UN matters and drafted information notes for the Coalition advocacy team;
- monitored all ICC relevant developments and provided legal analysis to the Coalition staff and members in relation to these developments;
- provided detailed reports on the meetings of the ICC Secretariat and Bureau at the UN, and relevant Security Council meetings on topics including Syria, Ukraine and Maintaining International Peace and Security.

#### **OCSiAl Group**, Krasnoyarsk, Russia

Lawyer at the Legal and IP Protection Department Achievements and main duties

- Researched applicable laws, regulations, and precedents to prepare for deals and negotiations as well as to resolve complex legal issues and mitigate grey-area risks;
- negotiated, reviewed and drafted supply, distribution, sale and purchase, services, lease, insurance, loan, R&D, license, non-disclosure and other agreements and memorandums of understanding governed by the laws of Russia and other foreign jurisdictions (the UK and the USA, the PRC, the Republic of Korea, Luxembourg);
- drafted and reviewed deeds, trusts, securities offerings, bonds, and other legal documents to ensure compliance • with state laws and regulations;
- drafted articles of incorporation and bylaws, advised corporate directors and officers on their interpretation and other policies used to manage the companies within the OCSiAl Group; drafted minutes of the board meetings and provided legal advice to employees and corporate officers;
- developed and drafted a Code of Conduct and Ethics for employees of the OCSiAl Group.

#### Krasnoyarsk Drilling Company, Krasnoyarsk, Russia

In-house Legal Advisor

Achievements

- Won 5 commercial litigation cases (judgments in favor of the company) and settled more than 20 commercial claims within 10 months;
- developed and implemented the Regulations on negotiating and control of the contract implementation which allowed to streamline approval of commercial contracts by relevant company departments.

Main duties

- Negotiated, reviewed, and drafted research and development, supply, service, construction, sale and purchase, lease, insurance, loan, and other agreements and memorandums of understanding governed by Russian law;
- communicated with the governmental bodies and institutions (obtaining permits and licenses, securing the lease of municipal and governmental land plots, etc.);
- independently developed a litigation defense strategy, conducted claims work, drafted procedural documents;
- ensured compliance with all applicable laws and regulations by promoting best risk management practices and staff training.

#### White & Case LLC, Moscow, Russia

Intern in corporate and real estate practices Achievements and main duties

- Conducted due diligence for 2 major cross-border real estate transactions:
- drafted 3 memoranda addressing the clients' concerns in the fields of real estate and corporate law; •
- prepared 2 know-how binders and participated in 2 pro bono projects.

#### Krasnoyarsk territory Legislative Assembly, Krasnoyarsk, Russia

Intern

Achievements and main duties

- Conducted extensive research and compiled a report analysing the practice and legislation of foreign states and their federal and municipal subjects in the prohibition of smoking in public areas; prepared a memorandum proposing amendments to the relevant bills;
- conducted research on foreign and national laws and policies, drafted memoranda and amendments and remarks to the bills on the agenda of the Legislative Assembly.

June 2015 – July 2016

August 2014 – June 2015

May - July 2013

July – August 2013

# **Education**

Syracuse University, Syracuse, NY Master of Laws Major: Public International Law

Siberian Federal University, Krasnoyarsk, Russia *Specialist in Law (with distinction)* 

Major: International and Foreign Law

### Siberian Federal University, Krasnoyarsk, Russia

*Translator in the Sphere of Professional Communication (Legal English)* 

# Publications

- White paper "Report On The Yazidi Genocide: Mapping Atrocity In Iraq And Syria", October 2017, Syrian Accountability Project, Newhouse Center for Global Engagement, Syracuse, NY (Research contribution);
- Article "ISIS Child Soldiers: Law and Accountability", May 2017, Impunity Watch Journal, Syracuse, NY (Author);
- White paper "Idlib Left Breathless: The Chemical Attack in Khan Sheikhoun", April 2017, Syrian Accountability Project, Newhouse Center for Global Engagement, Syracuse, NY (Co-author);
- White paper "Covered in Dust, Veiled by Shadow: The Siege and Destruction of Aleppo", April 2017, Syrian Accountability Project, Newhouse Center for Global Engagement, Syracuse, NY (a Contributing Author);
- Article "States' duty to prevent transboundary harm to the environment", July 2014, Collected reports of International scientific conference of students, post-graduates and young scientists (Collected reports), Publishing house of Law Institute of the Siberian Federal University, Krasnoyarsk;
- Article "Montevideo Convention, Presumption of Continuity and Sinking Island States", August 2013, Collected reports, Krasnoyarsk;
- Article "Recognition of governments: political or constitutive", 2012, Collected reports, Krasnoyarsk.

## Awards

Edmund S. Muskie Internship Program Scholarship	May 2017 – August 2017
Fulbright Visiting Graduate Student Scholarship	August 2016 – May 2017
Philip C. Jessup International Law Moot Court Competition	2013 – 2017
<ul> <li>2016-2017 Edition: Coach – Siberian Federal University Jessup Moot Court Team;</li> </ul>	

- 2014 Edition: 1st Best Memorial (National Rounds); 1/16-Finalist Team, 14th Best Memorials (International Rounds); Hardy C. Dillard Award (2nd Best Memorials, International Rounds); 19th individual place in the list of 100 best oralists (International Rounds);
- 2013 Edition: National Champion Team (Russian National Rounds).

#### **Michail Prohorov's Fund Scholarship**

### **Oxford Russia Fund Scholarship**

November 2013 September 2012 – June 2013

### Skills

Language skills: Russian (native); English (fluent, TOEFL IBT: 112); French (B1); German (A2); Computer skills: Good Command of Microsoft Word, Excel and Power Point; Adobe Tools and Legal Information Systems (Consultant Plus, Garant, Westlaw, HeinOnline, LexisNexis etc.)

Other skills: Certified Tutor of the Council of Europe's Programme on Human Rights Education for Legal Professionals.

May 2017 GPA 3.857 (max. 4)

> June 2014 GPA 4.7 (max. 5)

June 2014 GPA 5.0 (max. 5)